



FY2006 Annual Work Plan

Asotin County Conservation District

For More Information Contact:

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Mission of the Asotin County Conservation District

- *"To advocate, educate and assist people in responsible land management and agricultural practices that conserve and improve air, soil and water quality and fish and wildlife habitat for present and future generations."*

Natural Resource Priorities and Goals:

Work in watersheds throughout Asotin County that address factors limiting ESA listed species. (steelhead, spring chinook, fall chinook, bull trout)

- Upland – Decrease sedimentation delivered to streams and improve water quality through upland practices.
- Riparian – Improve riparian areas through tree planting, riparian fencing and off stream water developments.
- Livestock – Improve heavy use and feeding areas associated with streams through fencing, tree planting, nutrient management and off stream water developments. Improve rangelands through managed grazing, fencing and water developments for better grazing distribution and noxious weed management.
- Instream – Complete instream projects to improve fisheries habitat and implement post project tree planting to develop shading in project area.
- Forestry – Promote protection and restoration of functioning forest habitat by replacing culverts, reducing sediments from roads and supporting RMAP activities. Participate in the Fire Wise and Planning Programs if available.
- Monitoring – Evaluate progress and success of projects, water quality and endangered species.

Information – Education Priorities and Goals:

Promote an awareness and importance of the District and NRCS' role in handling local resource issues and instill a conservation ethic with county producers, youth and others.

- Hold tours emphasizing upland BMPs, stream work, feedlot improvement projects, CREP or other USDA/District programs completed in Asotin County.
- Provide growers with information promoting wise use of natural resources & conservation practices, availability of programs, upcoming events, introduction of new conservation techniques, and reporting on accomplishments made by the District and growers through newsletters, and articles in newspaper or TV/media coverage.
- Hold an annual meeting and election to update producers and interested citizens on current conservation issues regarding conservation programs and objectives.
- Hold outdoor classroom education days with Asotin County students to evaluate the water quality in Asotin Creek.
- Recruit volunteers and local community groups to assist with implementation of outdoor education programs.

- Involve students in natural resource restoration projects if projects become available.
- Provide classroom instruction regarding conservation practices, sustainability of natural resources, and watershed protection and enhancement.
- Provide continued support to classrooms with fish-rearing aquariums.
- Continue the Envirothon competition to involve local students and teachers. Provide necessary coordination to ensure that at least two teams from Asotin County compete in a local contest with one team progressing onto the state contest.
- Attend training sessions to increase the skills of employees.
- Attend local committee meetings for County Commissioners, Asotin City Council, Clarkston City Council, Clarkston PUD, Asotin County Wheat Grower's, Cattlemen's and Weed Board.
- Tree Sale

District Operations Priorities, Goals & Funding Sources:

Maintain efficient and effective District Operations.

- Maintain annual District budget
- Administer benefit programs such as health insurance, DCP and cafeteria plan.
- Attend trainings.
- Maintain accurate personnel management records.
- Administer grants effectively.
- Complete grant applications.
- Maintain accurate accounting system using BARS.
- Participate on committees, task forces and work groups.
- Encourage supervisor participation on committees, at trainings and WACD sponsored events.
- Anticipated funding sources for FY 2005 are Bonneville Power Administration, Department of Ecology, Interagency Committee for Outdoor Recreation and Salmon Recovery Funding Board, Washington Conservation Commission and Washington Department of Fish & Wildlife.



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Program Area: Asotin Administration

Goal(s): Continued Coordination and Implementation of Asotin Creek Watershed Projects
 Funding Source(s): BPA

Activities for FY2006	Target Dates	Person Responsible	Time (Days) Required	Estimated Funding
Coordinate fish habitat enhancement and restoration in Asotin Creek and ensure that projects meets accepted environmental and biological standards	7/1/05 to 6/30/06	Bradley Johnson	32	\$20,000
Coordinate with other agencies and co-managers working on salmon habitat enhancements and restoration in Asotin Creek	7/1/05 to 6/30/06	Bradley Johnson	32	\$10,000
Coordinate activities that keep citizen and technical agencies involved in the Model Watershed Process	7/1/05 to 6/30/06	Staff	78	\$30,000

Program Area: Couse/Tennile Administration

Goal(s): Asotin County Riparian Buffer and Couse and Tennile Protection and Implementation Projects
 Funding Source(s): BPA

Activities for FY2006	Target Dates	Person Responsible	Time (Days) Required	Estimated Funding
Coordinate fish habitat enhancement and restoration in Asotin County and ensure that projects meets accepted environmental and biological standards	7/1/05 to 6/30/06	Bradley Johnson	50	\$20,000
Coordinate with other agencies and co-managers working on salmon habitat enhancements and restoration in Asotin County	7/1/05 to 6/30/05	Bradley Johnson	25	\$10,000
Coordinate activities that keep citizen and technical agencies involved in the Process	7/1/04 to 6/30/06	Staff	45	\$15,000
Work with cooperators in County on implementation of conservation management systems	7/1/05 to 6/30/06	Staff	45	\$15,000

Program Area: BPA Cost-Share Programs

Goal(s): Continued Implementation of Asotin Creek Watershed Projects
Funding Source(s): BPA

Activities for FY2006

Riparian Cost-Share Projects – tree planting, riparian fencing, off stream water developments

Target Dates	Person Responsible	Time (Days) Required	Estimated Funding
7/1/05 to 6/30/06	Staff	See Asotin Administration &	\$146,000

Upland Cost-Share Projects – long term direct seed projects identified with 18 landowners for a total of 3,185 acres

7/1/05 to 6/30/06	Brad Johnson, Megan Stewart	Couse/Tennille Administration See Asotin Administration &	\$89,000
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Instream Cost-Share Projects – instream habitat improvements, post project tree planting

7/1/05 to 9/30/05	Brad Johnson, Megan Stewart	Couse/Tennille Administration See Asotin Administration & Couse/Tennille Administration	\$62,000
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Program Area: BPA Monitoring Program

Goal(s): Continued Monitoring of Asotin Creek Instream and Riparian Restoration Projects
Funding Source(s): BPA

Activities for FY2006

USFS ISCO sediment sampling for total suspended solids

Target Dates	Person Responsible	Time (Days) Required	Estimated Funding
7/1/05 to 7/1/05 to 6/30/06	Bradley Johnson, USFS	3	6,000

WDFW Pre-Post Instream Habitat Monitoring and HOBO Temperature Gauges for measuring water temperatures

7/1/05 to 6/30/06	Bradley Johnson, WDFW	5	\$24,000
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Program Area: BPA Information & Education Programs

Goal(s): Continued Information and Education dissemination for Asotin Creek Watershed Projects and Classroom Activities
Funding Source(s): BPA

Activities for FY2006

Information – Tours and promote conservation practices

Target Dates	Person Responsible	Time (Days) Required	Estimated Funding
7/1/05 to 6/30/06	Staff, Supervisors	5	\$2,000

Education – Salmon in Classroom, Envirothon, Water Quality Projects, Misc. educational projects

9/1/05 to 5/31/06	Megan Stewart	10	\$4,000
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Program Area: CREP Technical Assistance

Goal(s): Enroll landowners into CREP program for purpose of streamside restoration
Funding Source(s): WCC

Activities for FY2006		Target Dates	Person Responsible	Time (Days) Required	Estimated Funding
Plan Development - Field visits, mapping, County Committee preliminary meeting, cost-share estimates, work with FSA to finalize CRP-2 and CRP-1, meet with landowner to identify potential contract acres, development and implementation of conservation plan, prepare permit applications and provide drawings and specifications for plan components		7/1/05 to 6/30/06	Cheryl Sonnen	67	\$20,000
	Maintenance - Provide before and after inspections of contracts and work with landowners to develop maintenance plans, work with consultant to assist with the evaluation of the maintenance program, identify areas that need treatment, providing a map of these locations and doing follow up inspections of treated areas, track maintenance payments and budget.	7/1/05 to 6/30/06	Cheryl Sonnen, Maint. Consultant	75	\$25,000
	Office Records - Maintain CREP folders, ensure all agreements and assignments are completed, loan and payment documents are up to date and database is up to date.	7/1/05 to 6/30/06	Cheryl Sonnen	50	\$12,500
Overhead - Grant administration including vouchers for CREP grants & pay expenses, Cost-Share, PIP Loan and Maintenance payments.		7/1/05 to 6/30/06	Megan Stewart, Teri Hartley	46	\$12,000

Program Area: CREP Cost-Share & Maintenance Programs

Goal(s): Coordinate WCC and FSA resources to enroll acres in the CREP Program in a cost-effective manner.
Funding Source(s): WCC

Activities for FY2006		Target Dates	Person Responsible	Time (Days) Required	Estimated Funding
Cost-Share - Financial assistance to landowners for the implementation of the BMP's necessary to implement the CREP Program.		7/1/05 to 6/30/06	Cheryl Sonnen, Megan Stewart	See CREP Tech. Asst.	\$100,000
	Maintenance - Financial assistance to landowners for the maintenance of the BMP's necessary to implement the CREP Program	7/1/05 to 6/30/06	Cheryl Sonnen, Megan Stewart	See CREP Tech. Asst.	(Portion of the CREP C-S)

Program Area: 06-07 Implementation

Goal(s): Maintain long-term sustainability of cropland and available resources and decrease sediment delivered to the Snake River and its tributaries.

Funding Source(s): WCC

Activities for FY2006	Target Dates	Person Responsible	Time (Days) Required	Estimated Funding
Technical Assistance – Assistance for cost-share projects, participate in EQIP Local Working Group	7/1/05 to 6/30/06	Megan Stewart, Cheryl Sonnen	30	\$7,500
Outreach/Education – Tours, Newsletters, Promote Conservation Practices, Annual Meeting & Election, Tree Sale, Outdoor Classroom Water Quality Program, Salmon in the Classroom, Envirothon, Staff & Supervisor Training, and participate on Envirothon Committee	7/1/05 to 6/30/06	Staff, Supervisors	20	\$6,000
Evaluation – Compile and maintain database of projects completed	7/1/05 to 6/30/06	Megan Stewart, Teri Hartley	5	\$400
Grant Administration – Voucher, pay cost-share, bills & administrative expenses, provide reports required for grant	7/1/05 to 6/30/06	Megan Stewart, Teri Hartley	14	\$4,000
Cost-Share Projects – 2 year direct seed, pasture/hayland planting, sediment basins, terraces, multi purpose ponds, windbreaks, cross fencing, reforestation, critical area planting	7/1/05 to 6/30/06	Staff	See Tech Asst. & Admin.	\$17,500

Program Area: Irrigation Efficiencies

Goal(s): Increase amount of water available for endangered fish species by improving efficiencies in irrigation systems in critical basins.

Funding Source(s): WCC

Activities for FY2006	Target Dates	Person Responsible	Time (Days) Required	Estimated Funding
Technical Assistance – Provide information to irrigators, coordinate on site assessments (WWCC), complete irrigation system inventory, confirm water rights, estimate project cost and quantify potential saved water.	7/1/05 to 6/30/06	Cheryl Sonnen, WWCC	21	\$10,380
Evaluation – Coordinate with irrigators to gather water usage data, submit water usage reports.	7/1/05 to 6/30/06	Cheryl Sonnen	2	\$560
Project Administration – Complete quarterly progress reports for WCC, report progress & status at board meetings.	7/1/05 to 6/30/06	Cheryl Sonnen	3	\$840

Program Area: DOE Riparian Restoration

Goal(s): Implement riparian buffers and BMPs in Asotin County
Funding Source(s): DOE

Activities for FY2006		Target Dates	Person Responsible	Time (Days) Required	Estimated Funding
Project Administration/Management – Provide effective administration and management of this grant project, maintenance of all project records, submit all required performance items, progress reports, financial vouchers, and maintenance of all project records.		7/1/05 to 6/30/06	Cheryl Sonnen, Megan Stewart, Teri Hartley	14	\$5,000
		7/1/05 to 6/30/06	Staff	3	\$1,000
		7/1/05 to 6/30/06	Staff	16	\$4,500
Site Assessment and Planning – Perform site assessment at proposed project sites, develop necessary planning and budgetary documents.		7/1/05 to 6/30/06	Staff, WCC Crew	29	\$70,000
Best Management Practice Implementation – Provide the WCC crew with \$11,000 annual funding for two years, construct a minimum of 12 miles of riparian buffer with a project goal of 16 miles, design cost-effective off-stream watering facilities, make sure riparian improvements and BMP implementation projects are consistent with NRCS and/or professional engineering standards and with riparian buffer requirements.		7/1/05 to 6/30/06	Cheryl Sonnen, Teri Hartley	5	\$1,500
Monitoring – Establish photo points, evaluate plant survivability and establish database.		7/1/05 to 6/30/06	Cheryl Sonnen, Megan Stewart	6	\$1,500
Public Information and Education – Create and distribute a color brochure explaining the water quality efforts, create at least one case study of BMP implementation in the county, post signs at all project sites explaining the water quality and fish benefits as well as the source of funding and provide DOE with copies of educational materials.		7/1/05 to 6/30/06			

Program Area: DOE Water Quality

Goal(s): Support CREP, CCRP and other buffer restoration projects and conduct water quality testing on Asotin, Tenmile, Couse and Alpowa creeks.

Funding Source(s): DOE

Activities for FY2006		Target Dates	Person Responsible	Time (Days) Required	Estimated Funding
Public Information and Education – Create and distribute a color brochure explaining the water quality efforts, create at least one case study of BMP implementation in the county, post signs at all project sites explaining the water quality and fish benefits as well as the source of funding and provide		7/1/05 to 6/30/06	Cheryl Sonnen, Megan Stewart	2	\$500

DOE with copies of educational materials.

Project Administration/Management – Provide effective administration and management of this grant project, maintenance of all project records, Submit all required performance items, progress reports, financial vouchers, and maintenance of all project records.

Best Management Practice Implementation – Design cost-effective off-stream watering facilities, make sure riparian improvements and BMP implementation projects are consistent with NRCS and/or professional engineering standards and with riparian buffer requirements.

Monitoring – conduct monitoring to compare present water quality parameters on Asotin Creek to those samples studied in 1998, sample sites will be added to Tenmile Creek and Alpowa Creek to develop baseline data for those streams, conduct DNA testing on Asotin Creek to differentiate fecal coliforms identified in the stream, work with DOE to develop sampling protocol, evaluate quarterly reports from contractor.

Program Area: Lead Entity

Goal(s): Coordinate a Citizen and Technical Committee to Submit a Snake River Habitat Project List for SRFB Funding Cycles
Funding Source(s): WDFW

Activities for FY2006	Target Dates	Person Responsible	Time (Days) Required	Estimated Funding
Maintain Lead Entity Organization – Represent Lead Entity Organization in appropriate salmon recovery settings. (Watershed Planning, NWPPC Subbasin Planning, Regional Recovery Board, etc.)	7/1/05 to 6/30/06	Bradley Johnson	25	\$5,000
Identify, Organize, Facilitate and Administer a Committee of Representative Interests – community outreach, arrange meetings, work with committees and facilitate meetings	7/1/05 to 6/30/06	Bradley Johnson, Megan Stewart	25	\$4,000
Solicit Project Applications – Develop grant program criteria, establish guidelines for salmon habitat grant processes, advertise grant cycles, review & process applications for project proposals.	7/1/05 to 6/30/06	Bradley Johnson, Megan Stewart	4	\$500
Create Habitat Project List for the Salmon Recovery Funding Board – Prepare and organize project application materials, develop salmon program timeline, compile salmon project rankings, submit project applications and develop responses to SRFB questions.	7/1/05 to 6/30/06	Bradley Johnson	5	\$1,500
Create & Maintain Habitat Work Schedule – Develop habitat work schedule, identify data sources, solicit data, perform data entry and develop reports.	7/1/05 to 6/30/06	Bradley Johnson	5	\$1,500
Update Habitat Restoration & Protection Project Strategy – Work with committees to refine & update strategy and submit to WDFW & IAC.	7/1/05 to 6/30/06	Bradley Johnson	2	\$500

Program Area: Snake River Salmon Recovery Planning

Goal(s): Coordinate and Complete a Snake River Salmon Recovery Plan that incorporates the 4-H's
Funding Source(s): IAC/SRFB

Activities for FY2006		Target Dates	Person Responsible	Time (Days) Required	Estimated Funding
Coordinate Asotin County involvement in the Snake River Salmon Recovery Plan.		7/1/05 to 6/30/06	Bradley Johnson	8	\$3,000

Program Area: SRFB Cost-Share Programs

Goal(s): Implementation of Prioritized Projects to Protect and Restore Uplands and Instream and Riparian Habitat
Funding Source(s): IAC/SRFB

Activities for FY2006		Target Dates	Person Responsible	Time (Days) Required	Estimated Funding
Upland Cost-Share Projects - long term direct seed projects identified with 4 landowners for a total of 780 acres		7/1/05 to 6/30/06	Bradley Johnson, Megan Stewart	3	\$25,500
Instream Cost-Share Projects – instream habitat improvements, post project tree planting		7/1/05 to 9/30/05	Bradley Johnson, Megan Stewart	See Asotin Administration	\$126,000



FY2006 Annual Budget
Asotin County Conservation District

Asotin County Conservation District Estimated Grant Budget for FY2006*

	Salary & Benefits	Goods & Services	Equipment	Travel	Consultant	Upland C-S	Riparian C-S	Instream C-S	Information	Education	
Asotin Admin	\$55,000.00	\$2,000.00	\$2,800.00	\$2,500.00							\$62,300.00
Couse/Ten Admin	\$47,500.00	\$2,500.00		\$2,000.00							\$52,000.00
CREP TA	\$60,000.00	\$2,600.00		\$2,100.00	\$5,000.00						\$69,700.00
Implementation	\$16,500.00	\$600.00	\$350.00	\$1,200.00		\$17,000.00					\$35,650.00
Irrigation	\$1,400.00				\$10,380.00						\$11,780.00
DOE Riparian	\$11,000.00	\$800.00		\$700.00	\$11,000.00		\$59,000.00				\$82,500.00
DOE Water Quality	\$10,000.00	\$500.00		\$500.00	\$70,000.00		\$10,000.00				\$91,000.00
Lead Entity	\$13,000.00										\$13,000.00
Salmon Recovery	\$3,000.00										\$3,000.00
BPA Cost-Share						\$89,000.00	\$146,000.00	\$62,000.00			\$297,000.00
BPA Monitoring					\$30,000.00						\$30,000.00
BPA I & E									\$2,000.00	\$4,000.00	\$6,000.00
CREP Cost-Share							\$100,000.00				\$100,000.00
SREB Cost-Share						\$25,500.00		\$126,000.00			\$151,500.00
Totals	\$223,065.00	\$10,250.00	\$6,500.00	\$8,850.00	\$38,205.00	\$127,860.00	\$269,000.00	\$176,000.00	\$3,000.00	\$6,000.00	\$1,005,430.00

*This budget does not include the CREP PIP Loan, Basic Funding and other miscellaneous income received by the District.